

Ravinder Gupta & Associates

Chartered Accountants

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Registration under DVAT & Central Sales Tax Act, 1956.

1. Requisite Fees as applicable (Stamps).
2. Form - A Application form for Central Sale Tax.
3. Form DVAT 04 Application form for DVAT registration.
4. Proof of Security-Guarantee Bond by other dealer/Bank worth Rs. 100000/- (Maximum)
5. Identity Proof-Copy of Election I Card/Driving Licence etc.
6. Two self addressed Envelope.

1. Documents for reduction in security (Maximum 50000/-):

1. Copy of DD/Cheque against Central Sale.
2. Copy of Despatch proof –Transporters Bilty /Courier Receipt etc.
3. Copy of Bank Statement.

a. Copy of Passport	Rs. 10000/-
b. Copy of PAN card	Rs. 10000/-
c. Copy of Electricity Bill	Rs. 10000/-
d. Copy of Telephone Bill	Rs. 5000/-
e. Copy of Business Premises Ownership	Rs. 30000/-
f. Copy of Res. Premises Ownership	Rs. 20000/-

8. Documents required under CST Act:

- a. Copy of first Purchase bill.
- b. Copy of first Central Sale bill.

1. Power of Attorney of case in original.

2. In case of Rented Premises:

- a. NOC from landlord.
- b. Ownership proof of landlord like Electricity Bill/Water Bill/Property Tax Receipt /Sale Deed etc.

c. Copy of Rent Receipt/Rent Agreement.

1. List of items for sale/purchase.
2. Photograph-4

Additional details In Case of Company

1. ID Proof/Address Proof / Photograph of all directors/authorised signatory.
2. Copy of MOA/AOA
3. Details of sales Tax No. in case of branches
4. Resolution for authorisation etc.